One-Time Portal Set-up Instructions

1. Visit portal.shieldillinois.com

2. Click “Sign up for an account.”

3. Enter Agency Code:
   a. Use your North Central College email address
   b. Create your own password
   c. RESIDENT STUDENTS – enter college address; 451 S. Brainard Street, Naperville, IL 60540
   d. COMMUTERS/FACULTY/STAFF – enter permanent address

Updated 4/6/2021
5. You will receive a special code via text and email to confirm your identity.

6. Enter that code as indicated.